

How to file an I-130 Immediate Relative Petition at the U.S. Embassy in Tokyo

HOW TO FILE

1

Once you enter the Consular Section, take a number and wait for your turn.



2

You will be called by number and be asked to give us your I-130 and its supporting documents.



3

We will review your documents in your presence. You will then pay the filing fee of \$185. If your petition is clearly approvable, we will give you the instructions for the next step.



4

If you are missing needed documents or are required to present additional documents, we will explain what to do next. For cases which are not clearly approvable, we will need to forward the I-130 petition and all supporting documents to the USCIS in Seoul, Korea for their adjudication.

Please have your documents in the following order.
(Please submit all documents in the original, plus one copy, except the U.S. passport)

- ☐ I-130
- ☐ I-130(N), if you have been legally married for less than 2 years.
- ☐ Statement of initial circumstances of how you met and ongoing relationship, if you are legally married for less than 6 months. (Also, please submit evidence of your relationship: e.g. pictures, letters, emails, phone bills, etc.)
- ☐ Proof of U.S. citizenship (Birth Certificate or Naturalization Certificate)
- ☐ Copy of U.S. passport/Military ID card for petitioner
- ☐ Marriage Certificate
- ☐ Divorce Decree/Death Certificate
- ☐ Birth Certificate for beneficiary
- ☐ Copy of beneficiary's passport and/or Military ID, if available
- ☐ Birth Certificate/U.S. Birth Certificate/Consular Report of Birth for beneficiary's children
- ☐ G-325 for petitioner
- ☐ DS-230 Part I
- ☐ One separate passport photo of petitioner and each beneficiary

*All foreign language documents must have English translations.